**Reinstatement After Absence for International Students (F-1)**

If you wish to return to UCSB after a break in enrollment, and your academic standing is either Academic Probation or Academically Disqualified (Dismissed), you must apply for reinstatement several months in advanced of the term in which you would like to return. Some students are required to attend summer school at a UC before returning to a fall, winter, or spring quarter.

**Reinstatement to fall, winter, or spring quarters**

1. Obtain an Application for Readmission from the Office of the Registrar or download a copy from the Registrar's website: <https://registrar.sa.ucsb.edu/registration-enrollment/registration-enrollment/readmission-reinstatement>. We encourage you to submit your application as early as possible. All applications must be submitted no later than the deadlines listed on the Registrar’s website.
2. Submit the following to the Office of the Registrar:
	1. A completed Readmission Application (#1 above)
	2. Application fee
	3. If applicable, Official transcripts from all academic institutions you have attended during your absence
3. Submit the following to the College of Engineering (via email to coe-info@engineering.ucsb.edu, or in person at HFH 1006):
	1. Brief letter addressed to the Associate Dean explaining why you are returning after absence
	2. [Study plan](https://engineering.ucsb.edu/sites/default/files/docs/CoE%20Study%20Plan.pdf) signed by your major advisor
	3. If academically disqualified or dismissed: Evidence of ability to succeed (see below)
4. You will receive a decision via email. When a decision has been made, log into GOLD to check your pass times and register for courses.
5. Contact OISS at least a full quarter prior to your return and request your I-20.

**If you were academically dismissed/disqualified:** You must provide evidence of being prepared to succeed at UCSB by earning high grades (B’s or higher) in University of California (UC) summer session. An academic advisor can explain this requirement and your options for meeting it. Advisors can also offer advice on how to strengthen your case for reinstatement. Call 805-893-2809 or email coe-info@engineering.ucsb.edu for assistance.

**Attending UCSB Summer Session**

If you are attending UCSB for summer session, you must complete the following steps:

1. Visit the Summer Sessions website for information about your I-20 and visa documentation and steps to register for summer courses: <https://www.summer.ucsb.edu/information-international-students>
2. Log into GOLD to check your pass times and register for summer courses.

**Attending other UC Summer Session**

If you are attending summer session at another institution, you must complete the following steps:

1. Apply for Summer Sessions at the other institution (likely in early-April)
2. Register for summer courses.
3. Contact UCSB OISS and inform them of your plan to study at another institution during summer and that you plan to apply for reinstatement to UCSB and will need to transfer your I-20 to UCSB.
4. Once you receive your final grades in your summer courses, email the UCSB College of Engineering (coe-info@engineering.ucsb.edu) your unofficial transcript so that we may see your grades and make a determination about your reinstatement.
5. Once you have been reinstated to UCSB and have registered in a full course load (at least 12 units), contact UCSB OISS to request to have your I-20 transferred from your other institution to UCSB. Additional documentation will be required.