

College of Engineering 2020-21 Annual Calendar

July 2020

1st First day of Fall quarter pay period
(service period September 27, 2020 through December 18, 2020)

3th Independence Day holiday observed

August 2020

1st Deadline for submitting Winter quarter sabbatical requests in AP Folio

September 2020

1st Fall quarter 9/9 temporary academic appointments (Unit 18 and Associate) due to Mira Lázaro

4th Deadline to submit Spring 2021 Master Course Approvals

7th Labor Day Holiday

15th Campus default cut-off date for merit and promotion case materials to be submitted by faculty to departments

15th Deadline for faculty to submit Report of Category I** and II Compensated Activities form (APM025, App C) for previous academic year, via OATS

28th New Student Convocation

October 2020

1st Fall quarter instruction begins

15th Summer 2021 curriculum planning begins

November 2020

- 1st First day of Winter quarter pay period
(service period January 4, 2021 through March 19, 2021)
- 6th Deadline to submit Summer 2021 and Fall 2021 Master Course Approvals
- 9th Deadline for departments to upload Dean's Review merit and promotion cases and Assistant Professor deferrals in AP Folio
- 10th **Veterans Day Holiday**
- 26th –27th **Thanksgiving Holiday**
- 30th Summer 2021 curriculum plans due to Joni Glenn

December 2020

- 1st Deadline for submitting Spring quarter sabbatical requests in AP Folio
- 1st Winter quarter 9/9 temporary academic appointments (Unit 18 and Associate) due to Mira Lázaro
- 14th Deadline for departments to upload Expanded Review merit and promotion cases in AP Folio
- 24th - 25th **Christmas Holiday**
- 31st - Jan 1st **New Year's Holiday**

January 2021

- 4th Winter quarter instruction begins
- 8th Deadline to submit 2021-22 curricular/program changes to Haley Orton for FEC and Academic Senate approval

15th 2021-22 Temporary Sub-0 and TA budget process begins (final budgets due to Joni Glenn in mid-February)

15th Mid-year staffing list reconciliation – Joni Glenn

18th M.L. King Holiday

February 2021

12th Departmental FTE plans due to Mira Lázaro

15th Presidents Day Holiday

16th 2021-22 Temporary Sub-0 and TA budget requests due to Joni Glenn

March 2021

1st First day of Spring quarter pay period
(service period March 29, 2021 through June 11, 2021)

1st Spring quarter 9/9 temporary academic appointments (Unit 18 and Associate) due to Mira Lázaro

15th List of all faculty awards received Spring 2020 through Spring 2021 due to Mira Lázaro

26th Cesar Chavez Holiday

29th Spring quarter instruction begins

April 2021

9th Deadline to submit Winter 2022 Master Course Approvals

1st Deadline for submitting Fall quarter sabbatical requests in AP Folio

14th Open House - campus-wide open house (subject to change)

May 2021

31st Memorial Day Holiday

June 2021

1st 9/12 Unit 18 Lecturer appointments for the 2021-22 academic year due to Mira Lázaro

12th Commencement – Engineering Undergraduates (subject to change)

13th Commencement – Graduate Division (subject to change)

18th Final staffing list reconciliation due to Joni Glenn

21st Summer Session instruction begins (ends Sept 11, 2021)

30th Deadline for faculty to submit requests for Prior Approval for Compensated Outside Activities form for coming academic year, via OATS

- * Academic Personnel
- * Undergraduate Affairs
- * Fiscal Planning
- * Campus Holiday